

W. H. A.
03-8-20-5

CITIZEN ADVISORY COMMITTEE APPOINTMENTS

MOVE TO APPOINT: To fill 2 pools of board members for the **Board of Property Tax Appeals**

A. RECOMMENDATIONS:

TERM EXPIRES:

Pool of non-office holding resident Members representing the County Governing Body:

<u>Victor Bender</u>	<u>6-30-04</u>
<u>Donald Moon Lee</u>	<u>6-30-04</u>
<u>Robert Taylor</u>	<u>6-30-04</u>

Pool of non-office holding resident Members:

<u>Victor Bender</u>	<u>6-30-04</u>
<u>Roy Cooke</u>	<u>6-30-04</u>
<u>Donald Moon Lee</u>	<u>6-30-04</u>
<u>Charles P. Selden</u>	<u>6-30-04</u>
<u>Mary V. (Sally) Smith</u>	<u>6-30-04</u>
<u>Ken Stephens</u>	<u>6-30-04</u>
<u>Robert Taylor</u>	<u>6-30-04</u>
<u>Donald Thomas</u>	<u>6-30-04</u>

B. TOTAL POOLS

2

APPLICATIONS SUBMITTED:

11

ADVERTISING PERIOD:

5/12/2002 – 5/24/2002 TERM: 2003/04

REPRESENTATIVE GROUP MANDATED:

YES

STAFF LIAISON:

Marle Hoehne, Records Supervisor

PHONE:

682-7402

COMMITTEE CHARGE:

The Board of Property Tax Appeals is responsible for hearing taxpayer appeals for the reduction of the assessed value or specially assessed value of property as of January 1; the real market value of property, but only if the maximum assessed value of the property that is the subject of the petition is determined under ORS 308.149 to 308.166; and correction to value made under ORS 311.208. The board shall also consider applications to excuse liability for the penalty imposed under ORS 308.295. The Board of Property Tax Appeals shall consist of those persons selected by the County Clerk from the pool of board members appointed under ORS 309.067. The board shall consist of one member of

the pool described in ORS 309.067 (1)(a) and two members of the pool described in ORS 309.067 (1)(b). The term of each member begins on the date of appointment, and shall end on June next following appointment or when the member resigns or is replaced. Any non-office holding Lane County resident appointed to the pool may serve on any board as needed for the efficient conduct of business. All persons appointed as members of a pool must complete training approved by the Department of Revenue for the term of appointment. Members shall be compensated for their expenses in the manner provided in ORS 309.022 (2). The per diem is based on a rate of \$10.00 an hour. Each board shall consist of one chair and two other members selected from the appointed pools.

C. BACKGROUND/ANALYSIS:

Pursuant to ORS 309.067 (5) on or before October 15 of each year the Lane County Board of Commissioners shall appoint two pools of board members who may be selected by the County Clerk to sit on the Board of Property Tax Appeals. The County Clerk may select additional boards, if necessary, for the efficient conduct of business. Each board shall consist of one non-office holding resident member of the pool described in ORS 309.067 (1) (a) representing the Board of Commissioners, and two members of the pool described in ORS 309.067 (1) (b), representing non-office holding residents of Lane County who are not employees of the county or of any taxing district within the county.

Provided to Commissioner Peter Sorenson for review, and input from Annette Newingham, Chief Deputy County Clerk, the following recommendation is forwarded to the Board of Commissioners for Board action:

POOL OF NON-OFFICE HOLDING RESIDENT MEMBERS REPRESENTING THE COUNTY GOVERNING BODY

Victor Bender

Mr. Bender served on the 2000-2001, 2001-2002 and 2002-2003 Board of Property Tax Appeals. He has over 40 years experience in the title insurance industry. He has been a resident of Lane County for 35 years.

Donald Moon Lee

Mr. Lee served as Chair of the Board of Property Tax Appeals the 2002-03, 2001-02, 2000-01, 1999-00 and 1998-99 Sessions, as a member of the Board of Property Tax Appeals 1997-98 Session, Board II Chair of Board of Equalization 1996-97 Session, and Board Member of Equalization Board 1994-97 Sessions. He also served as a member of the 1995 Board of Ratio Review. He has over thirty-six years experience as an administrator at the University of Oregon, which included twelve years as Family Housing Director. His responsibilities included appraisal and purchase of large apartment complexes and buildings. Mr. Lee has completed the State of Oregon Real Estate exam. He serves on the board of directors for both U-Lane-O Credit Union and the board of OUR Federal Credit Union. He is a trustee with the Asian-American Foundation of Oregon. He has been a resident of Lane County for 53 years.

Robert Taylor

Mr. Taylor served as Chair of the Board in the 2002-2003 session, Chair of Board II for 2000-01 Session, a member of the Board of Property Tax Appeals for the 2001-2002, 2000-01, 1999-00, 1998-99 and 1997-98 Sessions, Board I Chair of the Board of Equalization for the 1996-97 Session, Board Member for the Board of Equalization for the 1991-96 Sessions and served as Board II Chair for both the 1994-95 and 1995-96 Board of Equalization Sessions. He has served as the member of the Board of Ratio Review for several years. He has previous experience in business and was a real estate agent in New Mexico. Mr. Taylor has been a resident of Lane County for 42 years.

POOL OF NON-OFFICE HOLDING RESIDENT MEMBERS:

Victor Bender

Mr. Bender served on the 2000-2001, 2001-2002 and 2002-2003 Board of Property Tax Appeals. He has over 40 years experience in the title insurance industry. He has been a resident of Lane County for 35 years.

Roy Cooke

Mr. Cooke served on the 2002-2003, 2001-2002 and 2000-01 Board of Property Tax Appeals. He has over 35 years in real estate activities, involving appraisal. That experience included residential, commercial and industrial. Mr. Cooke was involved in the establishment of Serenity Lane Alcoholism Treatment Center. He has been a resident of Lane County for 55 years.

Donald Moon Lee

Mr. Lee served as Chair of the Board of Property Tax Appeals the 2002-03, 2001-02, 2000-01, 1999-00 and 1998-99 Sessions, as a member of the Board of Property Tax Appeals 1997-98 Session, Board II Chair of Board of Equalization 1996-97 Session, and Board Member of Equalization Board 1994-97 Sessions. He also served as a member of the 1995 Board of Ratio Review. He has over thirty-six years experience as an administrator at the University of Oregon, which included twelve years as Family Housing Director. His responsibilities included appraisal and purchase of large apartment complexes and buildings. Mr. Lee has completed the State of Oregon Real Estate exam. He serves on the board of directors for both U-Lane-O Credit Union and the board of OUR Federal Credit Union. He is a trustee with the Asian-American Foundation of Oregon. He has been a resident of Lane County for 53 years.

Charles Selden

Mr. Selden served as a pool member for the Board of Property Tax Appeals 2002-2003, 2001-2002, 2000-2001, 1999-2000, 1998-1999, and 1997-1998 sessions. He also served as a member of the Board of Equalization for the 1993-1994, 1994-1995, 1995-1996 and 1996-1997 sessions. Mr. Selden has experience in owning and running a small business for 13 years. Mr. Selden was employed as Deputy Counsel for Humboldt County, California for seventeen years. He has served as a member of the Lane County Law Library Advisory Committee from 1986-1990 and been a member of the Florence Area Chamber of Commerce. He has been a resident of Lane County for 17 years.

Mary V. (Sally) Smith

Ms. Smith served on the 2002-2003 Board of Property Tax Appeals. Ms. Smith's experience includes twenty years as Assistant Director of Family Housing for the University of Oregon as well as working as a housing consultant. She served on the City of Eugene Budget Committee from 1972-1976. Ms. Smith has been a resident of Lane County for 37 years.

Ken Stephens

Mr. Stephens worked as a licensed real estate agent for 15 years. He has been a resident of Lane County for 10 years.

Robert Taylor

Mr. Taylor served as Chair of the Board in the 2002-2003 session, Chair of Board II for 2000-01 Session, a member of the Board of Property Tax Appeals for the 2001-2002, 2000-01, 1999-00, 1998-99 and 1997-98 Sessions, Board I Chair of the Board of Equalization for the 1996-97 Session, Board Member for the Board of Equalization for the 1991-96 Sessions and served as Board II Chair for both the 1994-95 and 1995-96 Board of Equalization Sessions. He has served as the member of the Board of Ratio Review for several years. He has previous experience in business and was a real estate agent in New Mexico. Mr. Taylor has been a resident of Lane County for 42 years.

Donald Thomas

Mr. Thomas served on the 2002-2003 Board of Property Tax Appeals. Mr. Thomas worked for over thirty years as Business Operations Manager for the University of Oregon. His responsibilities included accounting, payroll, purchasing, property management and risk management. He has volunteered for fifteen years at U-Lane-O Credit Union and is currently on their board of directors. Mr. Thomas is currently serving on the Campbell Senior Center Advisory Board. He has been a resident of Lane County for 40 years.

D. **ATTACHMENTS:**

Selection Criteria
Candidate Qualification Matrix
2002-03 Board of Property Tax Appeals Roster
2001-02 Board of Property Tax Appeals Roster
Applications to the Board of Property Tax Appeals
Board Order for pool member appointments

**BOARD OF PROPERTY TAX APPEALS
SELECTION CRITERIA**

Qualification attributes are as follows:

1. Prior satisfactory service on the Board of Property Tax Appeals.
2. Professional appraisal background and experience.
3. Real Estate background and experience.
4. Related experience in the fields of law, finance, and/or accounting.
5. Prior satisfactory service on the public advisory body.

Required:

Non-office holding resident for Board of Property Tax Appeal members.

Availability and commitment to meet as required to conduct business including 40 hour weeks during the period of February 1 through April 15.

Availability and commitment to attend training as arranged.

Suggested:

Completion of a satisfactory interview before staff or appointed body.

Lane County Department of Management Services
 Board of Property Tax Appeals Qualification Grid
 Term: 2003/2004 Session

Applicant	Real Estate Backgnd	Prof Appr Cert	Othr Appr Exper	Related Real Est Exper	Prior Fin Exper	Prior Public Srv	Prior BoPTA
Bender, Victor	Yes	No	No	No	No	Yes	Yes
Brown, John	Yes	Yes	Yes	Yes	No	Yes	No
Cooke, Roy	Yes	No	Yes	No	No	Yes	Yes
Lee, Don Moon	Yes	No	Yes	Yes	No	Yes	Yes
Miller, Clarence K (Ken)*	No	No	No	No	Yes	Yes	No
Phillips, Ray	No	No	No	No	No	No	No
Selden, Charles P.	No	No	No	Yes	No	Yes	Yes
Smith, Mary (Sally)	Yes	No	No	Yes	No	Yes	Yes
Stephens, Ken	Yes	No	No	Yes	No	No	No
Taylor, Bob	Yes	No	No	No	No	Yes	Yes
Thomas, Donald	Yes	No	No	Yes	Yes	Yes	No

* Mr. Miller is currently a Port of Siuslaw Commissioner. Because he is a member of the governing body of a taxing district within the county, he is not eligible to sit on the Board of Property Tax Appeals (ORS 309.020, 309.067).

**BOARD OF PROPERTY TAX APPEALS
MEMBER ROSTER 2002-2003**

MEMBERS

POOL APPOINTMENT

Victor D. Bender	Member Pool
Harold Carey	Member Pool
Roy Cooke	Member Pool
Michael Galvin	Member Pool
Don Moon Lee	Chair Pool / Member Pool
Connie Lovelace	Member Pool
Charles Selden	Member Pool
Mary V. (Sally) Smith	Member Pool
Robert Taylor	Chair Pool / Member Pool
Donald Thomas	Member Pool

**BOARD OF PROPERTY TAX APPEALS
MEMBER ROSTER 2001-2002**

MEMBERS

POOL APPOINTMENT

Harry Abel, Sr.

Member Pool

Victor D. Bender

Member Pool

Harold Carey

Member Pool

Roy Cooke

Member Pool

Don Moon Lee

Chair Pool / Member Pool

Connie Lovelace

Member Pool

Paul Randall

Member Pool

Charles Selden

Member Pool

Robert Taylor

Chair Pool / Member Pool

IN THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO. _____ IN THE MATTER OF APPOINTING TWO POOLS OF
BOARD MEMBERS WHO MAY BE SELECTED BY
THE COUNTY CLERK TO SIT ON THE BOARD OF
PROPERTY TAX APPEALS

WHEREAS, the county governing body shall appoint one pool of non-office holding resident members representing the Board of Commissioners to act as Chair for any Board of Property Tax Appeals, and one pool of non-office holding residents of the county who are not employees of the county or of any taxing district within the county as prescribed under ORS chapter 309, **and**

WHEREAS, this matter having been fully considered; and upon review by Commissioner Peter Sorenson, liaison to the Board of Property Tax Appeals, with input from Annette Newingham, Chief Deputy County Clerk for the appointment of members of the Board of Property Tax Appeals; **and**

WHEREAS, appointment of the pools for the Board of Property Tax Appeals is mandated by ORS chapter 309; **and**

WHEREAS, the newly filed pool of names shall become effective upon approval of this board order, **now**

THEREFORE IT IS HEREBY ORDERED that the following named individuals be appointed to serve as members on the 2003-04 Board of Property Tax Appeals for a term pursuant to ORS 309.020; **and**

IT IS FURTHER ORDERED that this Order shall be entered in the records of the Board of County Commissioners of Lane County.

Pool of non-office holding resident Members representing the County Governing Body:

	<u>Term Ends</u>
<u>Donald Moon Lee</u>	<u>6-30-04</u>
<u>Robert Taylor</u>	<u>6-30-04</u>
<u>Victor Bender</u>	<u>6-30-04</u>

Pool of non-office holding resident Members:

<u>Victor Bender</u>	<u>6-30-04</u>
<u>Roy Cooke</u>	<u>6-30-04</u>
<u>Donald Moon Lee</u>	<u>6-30-04</u>
<u>Charles P. Selden</u>	<u>6-30-04</u>
<u>Mary V. (Sally) Smith</u>	<u>6-30-04</u>
<u>Ken Stephens</u>	<u>6-30-04</u>
<u>Robert Taylor</u>	<u>6-30-04</u>
<u>Donald Thomas</u>	<u>6-30-04</u>

DATED this _____ day of August, 2003

Peter Sorenson, Chair
Lane County Board of Commissioners

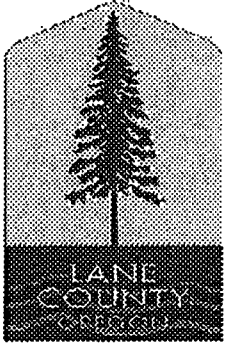
APPROVED AS TO FORM

Date 8-12-07 lane county.



OFFICE OF LEGAL COUNSEL

IN THE MATTER OF APPOINTING TWO POOLS OF BOARD MEMBERS WHO MAY BE SELECTED BY THE COUNTY CLERK TO SIT ON THE BOARD OF PROPERTY TAX APPEALS

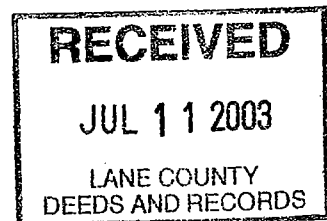


Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

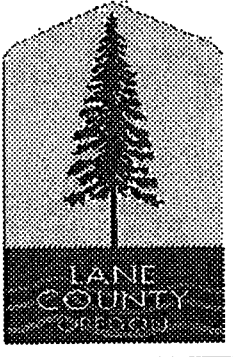
Form with fields: APPLICANT'S NAME: BENDER, VICTOR D.; DATE: JULY 9, 2003; NAME OF ADVISORY COMMITTEE: BOARD OF PROPERTY TAX APPEALS; PLEASE CHECK ONE: [X] Application for Reappointment

- 1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)
30 years of title insurance work.
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?
HAVE HAD EXPERIENCE AS A FORMER MEMBER. Found it to be helpful to
3. List the community concerns related to this committee that you would like to see addressed if you are appointed. citizens
Honestly appraise property for citizens.
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)
served as a councilmember (Newport--tax budget (Lincoln County)
5. Lane County is committed to serving the diverse interests of the community. If selected, how would you contribute to this effort?
6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?
no
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)
[X] No [] Yes Specify:
8. How did you learn about this vacancy? [] Newspaper [] Word of mouth [X] Other:
9. In which County Commissioner District do you reside? please check one:
[] Unsure [] West Lane County [] Springfield [] South Eugene [X] North Eugene [] East Lane County

The Board of Commissioners has adopted the following policy on reappointments:
a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.
b. The deadline for incumbent applications will be the same as the deadline for new applications.



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION



Please Print

Name: _____ **BENDER** _____ **VICTOR** _____
(Last) (First)

Address: _____ et) _____ (City) _____ (Zip)

Home Phone: _____ How Long Have You Lived in Lane County? ____ Years ____ Months

Occupation: retired. Place of Employment: _____

Business Address: _____ Business Phone: _____

E-Mail Address: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Supplying this information will assist Lane County to evaluate whether appointments represent a broad cross section of the county. This is a matter of public record and is optional.

- Male
- African American
- Hispanic/Chicano/Latino
- Female
- European American
- Other:
- Asian American
- Native American
- Disability: *Type:

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? Yes No

Lane County does not discriminate against any person on the basis of race, color, national origin, gender, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Signature of Applicant *Victor D Bender*

Date: July 9, 2003

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.




MEMORANDUM

DATE: June 23, 2003
TO: Board of Property Tax Appeals, Chairs and Members
FROM: Marle Hoehne, Supervisor, Board of Property Tax Appeals
SUBJ: Reappointment to the Board of Property Tax Appeals

We are anticipating that the Board of County Commissioners will be making appointments for the Board of Property Tax Appeals in September of this year. As part of a previous board, you may wish to be considered for reappointment. Please indicate below your wishes in this regard. If you do wish to be considered, please return this sheet, along with a completed application (everyone who applies must thoroughly complete a *current* application), to me no later than **July 11, 2003**.

 I wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.

I DO NOT wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.



Signature

**APPLICATION FOR
LANE COUNTY CITIZEN ADVISORY COMMITTEES**



NAME OF COMMITTEE:

Board of Property Tax Appeals (BOPTA)

PLEASE CHECK ONE:

- New Applicant
 Application for Reappointment

Please Print

NAME Brown John H
(Last) (First)

ADDRESS _____ (Street) _____ (City) _____ (Zip)

HOME PHONE _____ } _____ HOW LONG HAVE YOU LIVED IN LANE COUNTY? 52 years

OCCUPATION Real Estate Appraiser PLACE OF EMPLOYMENT _____

BUSINESS ADDRESS _____ BUSINESS PHONE _____

Please keep my street address and phone number confidential, to the extent allowed by law.

1. Please give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

I have been appraising real estate since 1977-1978, with a primary emphasis in commercial, industrial and development properties (see attached CV).

2. Why do you want to become a member of the above-mentioned committee and what specific contribution would you hope to make?

I have considerable knowledge regarding local market trends, which would be helpful in the decision-making process.

3. Please list the community concerns related to this committee that you would like to see addressed if you are appointed.

Fair and equitable assessments, where all taxpayers are paying their fair share, is my primary interest. Equality and equitability are essential, as is paying a tax that represents an honest and fair evaluation of a property's worth.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

Downtown Commission; chair, Willakenzie Refinement Plan Team; past chair, current member, Eugene Police Commission; Ethics and Standards Region I chair, Appraisal Institute.

5. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

Eugene Police Commission; Appraisal Review & Advisory Committee, Appraisal Certification & Licensure Board, State of Oregon.

6. How did you learn about this vacancy?

- Newspaper
- Word of mouth
- Other

7. The Board recognizes that potential conflicts of interest may occur. If appointed, you will be obligated to announce any potential conflict prior to voting on an issue that involves the potential conflict. If there is a change in your circumstances, please advise the staff for the committee within 30 days.

Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? None--on occasion, I do work for County counsel and Public Works, but none for the Assessor's office.

OPTIONAL INFORMATION
 Supplying this information will assist Lane County to evaluate whether appointments represent a broad cross section of the county.

Male Female Asian Hispanic Black White Native American

Birth date 9/12/1950

Disabled Specify _____

The Board of Commissioners has adopted the following policy on reappointments:

- a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.
- b. The deadline for incumbent applications will be the same as the deadline for new applications.

Signature of Applicant  Date 7/8/2003

PLEASE RETURN TO: Lane County Administration
 Public Service Building
 125 East 8th Avenue
 Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

Lane County does not discriminate against any person on the basis of race, color, national origin, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

DUNCAN & BROWN, Inc.
REAL ESTATE ANALYSTS



JOHN H. BROWN, MAI
RICHARD J. DUNCAN, MAI, SRA

July 8, 2003

ASSOCIATES

THOMAS S. MORGAN
ALAN CLARK
DAN PUFFINBURGER, MAI
DAVID L. CELLERS
COREY DINGMAN
JASEN D. HANSEN
AMY BRAUEN
LEAH CARTER

Lane County Administration
Public Service Building
125 E. 8th Avenue
Eugene, OR 97401

RE: Application for Lane County Citizen Advisory Committee
Board of Property Tax Appeals (BOPTA)

Please find attached my application to become a member of the Board of Property Tax Appeals (BOPTA). I am a real estate appraiser with over 25 years experience in appraising commercial, industrial and development properties, and I would bring extensive knowledge regarding the Lane County market to the decision-making process of the board. I have attached a copy of my CV, and have excellent professional and personal references available upon request.

As my area of expertise focuses on commercial, industrial and development properties, I would like to be considered for an appointment to the Commercial Board, rather than the Residential Board, if applicable.

If you are in need of additional information, please contact me at your convenience. Thank you for your consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "John H. Brown".

John H. Brown, MAI

QUALIFICATIONS OF JOHN H. BROWN, MAI

PROFESSIONAL DESIGNATIONS

MAI – Appraisal Institute, Certificate No. 7185

1985

APPRAISAL EDUCATION

Course 1-A – Real Estate Principles
Narrative Report Writing
Capitalization Theory & Technique, Part 1
Capitalization Theory & Technique, Part 2
Capitalization Theory & Technique, Part 3
Standards of Professional Practice
Case Studies
Valuation Analysis and Report Writing
Litigation Valuation
Discounted Cash Flow Analysis
Capitalization Process – Overview & Update
The Expert Witness
Federal Home Loan Bank Board – R-41b
Highest and Best Use
R-41b Overview
FHLBB R-41c Seminar
Standards of Professional Practice
Litigation Valuation
Hazardous Wastes
Cash Equivalency
Analyzing Cash Flows
Standards of Professional Practice
Easement Valuation
Course 201 – Income Capitalization
Leasehold Valuation
Cash Equivalency
Easement Valuation
Wetlands Valuation
Law Overview of Regulations
Litigation
Expert Witness Seminar
Appraising Hazardous Waste Properties
Appraising Partial Acquisitions
Income Property Valuation Developments
Current Standards of Practice Issues
Developments in Income Property Valuation
Current Issues in Appraising
Appraisal Office Management
Accrued Depreciation
Understanding Limited Appraisals
Subdivision Analysis
Standards of Professional Practice Parts A&B

APPRAISAL EDUCATION, cont'd

Affordable Housing
Special Purpose Properties
Standards of Professional Practice-Part C
Condemnation Appraising: Advanced Topics & Applications
The Law and Value
Internet Search Strategies

Seminars

Real Estate Appraisal Reform
OTS – Department of Treasury
Appraisal Institute – Expert Witness
Valuations of Partial Interests – ODOT
Appraising Contaminated Properties – IRWA
USPAP & Oregon Law – ACLB
Appraising 1-4 Family Residential Properties
Tax Deferred Exchanges
Appraising Wetlands
Forest Land Valuation
Fee Simple versus Leased Fee
Wetlands Valuation-Department of Revenue
Current Methods of Assessment
Recent Changes to USPAP
Wetland Issues
Land Use Code Update
USPAP
Administrative Rules Overview
State of the Valuation Profession

EXPERT WITNESS

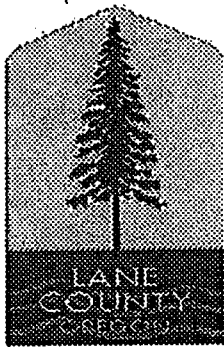
Lane County Circuit Court
Federal Bankruptcy Court
Oregon Department of Revenue
IRS Hearings

LICENSES

State Certified Appraiser – State of Oregon, 1992	Certificate No. C000023
Real Estate Broker – State of Oregon, 1998	License No. 800200207

PROFESSIONAL EXPERIENCE

Partner/Appraiser Duncan & Brown	1994 – present
Partner/Appraiser Duncan, Morgan & Brown	1988 – 1994
John H. Brown, MAI Real Estate Appraiser & Consultant	1984 – 1988
Rodman, Brown & Associates	1982 – 1984
Rodman & Fuller	1980 – 1982
James A. Rodman & Associates	1978 – 1980



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

APPLICANT'S NAME: <i>Cooke, Roy E</i>	DATE: <i>6-26-03</i>
NAME OF ADVISORY COMMITTEE: <i>Board of Property Tax Appeals</i>	PLEASE CHECK ONE: <input type="checkbox"/> New Applicant <input checked="" type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

Long term experience as R.E. Broker & Appraiser -

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

To contribute to needs -

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

None -

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

Too Numerous

5. Lane County is committed to serving the diverse interests of the community. If selected, how would you contribute to this effort?

To provide experience to Property Tax Appellants -

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

no

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

No Yes Specify:

8. How did you learn about this vacancy? Newspaper Word of mouth Other:

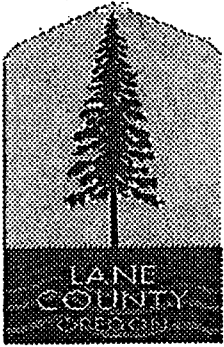
9. In which County Commissioner District do you reside? please check one:

Unsure West Lane County Springfield South Eugene North Eugene East Lane County

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a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.

b. The deadline for incumbent applications will be the same as the deadline for new applications.



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

Please Print

Name: Cooke Ray
(Last) (First)
Address: _____ (Street) _____ (City) _____ (Zip)

Home Phone: _____ How Long Have You Lived in Lane County? 55 Years _____ Months

Occupation: Real Estate Broker Place of Employment: _____

Business Address: _____ Business Phone: _____

E-Mail Address: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Supplying this information will assist Lane County to evaluate whether appointments represent a broad cross section of the county. This is a matter of public record and is optional.

- Male
- Female
- African American
- European American
- Hispanic/Chicano/Latino
- Other:
- Asian American
- Native American
- Disability: *Type:

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? Yes No

Lane County does not discriminate against any person on the basis of race, color, national origin, gender, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Signature of Applicant [Signature]

Date: 6-26-03

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.



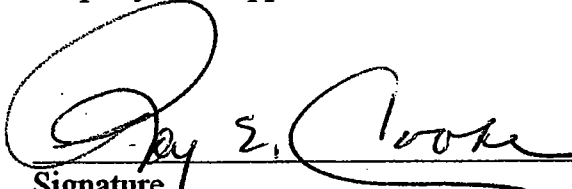
MEMORANDUM

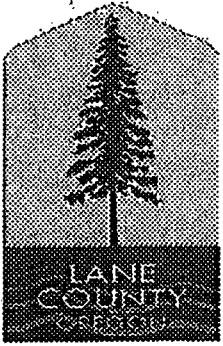
DATE: June 23, 2003
TO: Board of Property Tax Appeals, Chairs and Members
FROM: Marle Hoehne, Supervisor, Board of Property Tax Appeals
SUBJ: Reappointment to the Board of Property Tax Appeals

We are anticipating that the Board of County Commissioners will be making appointments for the Board of Property Tax Appeals in September of this year. As part of a previous board, you may wish to be considered for reappointment. Please indicate below your wishes in this regard. If you do wish to be considered, please return this sheet, along with a **completed** application (everyone who applies must thoroughly complete a *current* application), to me no later than **July 11, 2003**.

I wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.

I **DO NOT** wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.


Signature



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

APPLICANT'S NAME: Lee, Donald Moon	DATE: July 8, 2003
NAME OF ADVISORY COMMITTEE: Board of Property Tax Appeal	PLEASE CHECK ONE: <input type="checkbox"/> New Applicant <input checked="" type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

See attached.

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

See attached.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.) Accuracy and fairness in hearing appeals of real market and assessed property values for tax purposes.

5. Lane County is committed to serving the diverse interests of the community. If selected, how would you contribute to this effort? I will act fairly in hearing evidence and will not discriminate against protected classes.

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

No

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

No Yes Specify:

8. How did you learn about this vacancy? Newspaper Word of mouth Other:

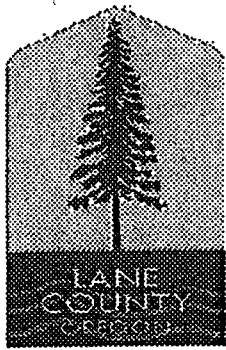
9. In which County Commissioner District do you reside? please check one:

Unsure West Lane County Springfield South Eugene North Eugene East Lane County

The Board of Commissioners has adopted the following policy on reappointments:

a. *Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.*

b. *The deadline for incumbent applications will be the same as the deadline for new applications.*



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

Please Print

Name: Lee Donald
(Last) (First)
Address: _____ (Street) _____ (City) _____ (Zip)

Home Phone: _____ How Long Have You Lived in Lane County? 53 Years ___ Months

Occupation: retired Place of Employment: _____

Business Address: _____ Business Phone: _____

E-Mail Address: _____ Fax: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Supplying this information will assist Lane County to evaluate whether appointments represent a broad cross section of the county. This is a matter of public record and is optional.

- Male Female Asian American
- African American European American Native American
- Hispanic/Chicano/Latino Other Disability: *Type: loss of left hand

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? Yes No

Lane County does not discriminate against any person on the basis of race, color, national origin, gender, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Signature of Applicant Donald Moon Lee Date: 7-8-03

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

JUL 14 2003

Lane
County



MEMORANDUM

DATE: June 23, 2003

TO: Board of Property Tax Appeals, Chairs and Members

FROM: Marle Hoehne, Supervisor, Board of Property Tax Appeals

SUBJ: Reappointment to the Board of Property Tax Appeals

We are anticipating that the Board of County Commissioners will be making appointments for the Board of Property Tax Appeals in September of this year. As part of a previous board, you may wish to be considered for reappointment. Please indicate below your wishes in this regard. If you do wish to be considered, please return this sheet, along with a completed application (everyone who applies must thoroughly complete a *current* application), to me no later than **July 11, 2003**.

I wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.

I **DO NOT** wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.

Donald Moon See
Signature

u:\boeltir\reppont.mem
7/98

Attachment to application for appointment to the Board of Property Tax Appeal

Answer to questions:

1. I completed the State of Oregon Real Estate Agency approved Norman Webb Real Estate School in November 1992. I passed the salesperson examination on November 21, 1992 and received my real estate salesperson license February 1, 1993. I completed the Tate Real Estates Consultants, Inc. training program in February 1993.

Training received included real property appraisal and real estate finance. I also completed three terms (nine credit hours) of Real Estate Appraisal while earning a Business Administration degree from the University of Oregon in 1956.

My 36 1/2 years experience as an administrator at the University of Oregon includes 12 years as Family Housing Director. One of my responsibilities was to appraise, negotiate and purchase residential properties on the east end of campus. I was also deeply involved in the appraisal and purchase of large apartment complexes and buildings. I worked with independent appraisers in determining property values.

I have been a volunteer with U Lane O Credit Union for over 42 years and have counseled members on real estate purchases and financing. As a member of the board of directors, I assist in formulating policy on real estate loans and the real estate portfolio held by the credit union.

2. I have been an active volunteer at the University and community for many years. I enjoy and find great pleasure in helping people. I believe I can be of assistance to residents of Lane County as a member of the Board of Property Tax Appeal. My major contributions will be to listen to issues and contentions presented by petitioners, to educate them on how property values are established by the county and to exercise an independent judgment as to the petitioner's property values.

JUL 09 2003

APPLICATION FOR
LANE COUNTY CITIZEN ADVISORY COMMITTEES



NAME OF COMMITTEE: <i>Lane County -</i> <i>Board of Property Tax Appeals</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment
---	---

Please Print

NAME Miller CLARENCE K. (KEN)
(Last) (First)

ADDRESS _____
(Street) (City) (Zip)

HOME PHONE _____ HOW LONG HAVE YOU LIVED IN LANE COUNTY? 25 years

OCCUPATION Retired Insurance - Specialty Foods PLACE OF EMPLOYMENT 13 RICKERU W
Agent & FINANCIAL WILSON FARM

BUSINESS ADDRESS 1 BUSINESS PHONE _____

Please keep my street address and phone number confidential, to the extent allowed by law.

- Please give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)
See attached application for questions 1-7
- Why do you want to become a member of the above-mentioned committee and what specific contribution would you hope to make?
- Please list the community concerns related to this committee that you would like to see addressed if you are appointed.
- Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

5. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

6. How did you learn about this vacancy?

- Newspaper
- Word of mouth
- Other

7. The Board recognizes that potential conflicts of interest may occur. If appointed, you will be obligated to announce any potential conflict prior to voting on an issue that involves the potential conflict. If there is a change in your circumstances, please advise the staff for the committee within 30 days.

Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment?

OPTIONAL INFORMATION

Supplying this information will assist Lane County to evaluate whether appointments represent a broad cross section of the county.

- Male
- Female
- Asian
- Hispanic
- Black
- White
- Native American

Birth date 7-12-37

Disabled Specify _____

The Board of Commissioners has adopted the following policy on reappointments:

- a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.
- b. The deadline for incumbent applications will be the same as the deadline for new applications.

Signature of Applicant  Date 7-7-03

PLEASE RETURN TO: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

Lane County does not discriminate against any person on the basis of race, color, national origin, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Addendum to application for Lane County Board of Property Tax Appeals
Clarence K. (Ken) Miller

1. I have been an insurance agent since 1986, selling all lines of insurance, including property. I have owned commercial and rental property in Mapleton since 1977. In addition, I have been a financial planner since 1987. Though retired since July, 2002, I still am involved in this area part time.
2. I think this committee meets a definite need for taxpayers to question their assessments. I know people who have served on this board in the past and I think it would be an interesting, as well as fulfilling, thing to do.
3. I have no concerns. Personally, I feel the assessments are normally properly applied. I see the committee as a place for property owners to in case errors might be made.
4. Currently, I am a Port of Siuslaw commissioner. I have served for just over a year and was recently elected to a four year term. As part of this position I chair the Telecommunications Task Force for the City of Florence. Past involvement includes West Lane Planning Commission about 1980, Mapleton School Board about the same time. Economic Development Committee for Florence Area Chamber of Commerce, Florence Events Center Advisory Committee during construction and opening. Siuslaw Public Library Advisory Committee and Mapleton Library Branch committee. Board of Directors Florence Chamber of Commerce. Board of Directors and President Florence Rotary Club. Also other civic groups including American Cancer Society Relay for Life Steering Committee for past four years as Corporate Sponsor Chair.
5. See above. While serving as Port Commissioner may appear to be a conflict of interest, I see no problem with separating the two duties.
6. Newspaper ad
7. See above in item #5.

*For Personal reference - contact
Commissioner Anna Morrison
Florence City Manager Rodger Bennett
541-997-3437*

**APPLICATION FOR
LANE COUNTY CITIZEN ADVISORY COMMITTEES**



NAME OF COMMITTEE:
Board of Property Tax Appeals

PLEASE CHECK ONE:
 New Applicant
 Application for Reappointment

Please Print

NAME Phillips Ray
(Last) (First)

ADDRESS _____
(Street) (City)

HOME PHONE _____ HOW LONG HAVE YOU LIVED IN LANE COUNTY? 14 yrs.

OCCUPATION Press Operator PLACE OF EMPLOYMENT Weyerhaeuser

BUSINESS ADDRESS _____ BUSINESS PHONE _____

Please keep my street address and phone number confidential, to the extent allowed by law.

1. Please give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)
1.5 yrs. as accounting Clerk in Wood Products industry. Generated financial reports.

2. Why do you want to become a member of the above-mentioned committee and what specific contribution would you hope to make?
Desire to make a contribution to the community. Wish to learn more about the taxation & Assessment process. Will contribute a good work ethic, fairmindedness & objectivity.

3. Please list the community concerns related to this committee that you would like to see addressed if you are appointed.
That every property owner have a voice in the process.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)
No previous involvement.

5. Are you currently serving on any Advisory Boards or Committees? If so, which ones? No

6. How did you learn about this vacancy?

Newspaper Word of mouth Other

7. The Board recognizes that potential conflicts of interest may occur. If appointed, you will be obligated to announce any potential conflict prior to voting on an issue that involves the potential conflict. If there is a change in your circumstances, please advise the staff for the committee within 30 days.

Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? No

OPTIONAL INFORMATION

Supplying this information will assist Lane County to evaluate whether appointments represent a broad cross section of the county.

Male Female Asian Hispanic Black White Native American

Birth date _____

Disabled Specify _____

The Board of Commissioners has adopted the following policy on reappointments:

- a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.
- b. The deadline for incumbent applications will be the same as the deadline for new applications.

Signature of Applicant



Date

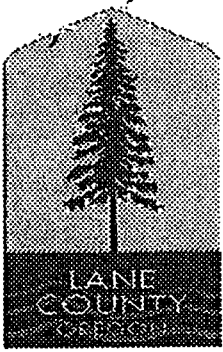
7-8-03

PLEASE RETURN TO:

**Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401**

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

Lane County does not discriminate against any person on the basis of race, color, national origin, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

Form with fields for APPLICANT'S NAME (CHARLES P. SELDEN), DATE (JULY 8, 2003), NAME OF ADVISORY COMMITTEE, and PLEASE CHECK ONE (New Applicant, Application for Reappointment).

- 1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee...
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?
3. List the community concerns related to this committee that you would like to see addressed if you are appointed.
4. Briefly describe your present or past involvement in relevant community groups.
5. Lane County is committed to serving the diverse interests of the community. If selected, how would you contribute to this effort?
6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?
No OTHER BOARDS OR COMMITTEES

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

[X] No [] Yes Specify:

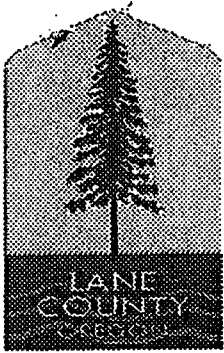
8. How did you learn about this vacancy? [] Newspaper [] Word of mouth [X] Other: LETTER FROM BOPTA

9. In which County Commissioner District do you reside? please check one:

- [] Unsure [X] West Lane County [] Springfield [] South Eugene [] North Eugene [] East Lane County

The Board of Commissioners has adopted the following policy on reappointments:

- a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.
b. The deadline for incumbent applications will be the same as the deadline for new applications.



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

Please Print

Name: SELDEN CHARLES P.
(Last) (First)
Address: _____

Home Phone: _____

How Long Have You Lived in Lane County? 17 Years 9 Months

Occupation: SMALL BUSINESS OWNER Place of Employment: SEMI-RETIRED

Business Address: _____

Business Phone: _____

E-Mail Address: _____

Fax: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Supplying this information will assist Lane County to evaluate whether appointments represent a broad cross section of the county. This is a matter of public record and is optional.

- Male
- Female
- African American
- European American
- Hispanic/Chicano/Latino
- Other: CAUCASION
- Asian American
- Native American
- Disability: *Type: _____

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? Yes No

Lane County does not discriminate against any person on the basis of race, color, national origin, gender, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Signature of Applicant Charles P. Selden

Date: July 8, 2003

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.



MEMORANDUM

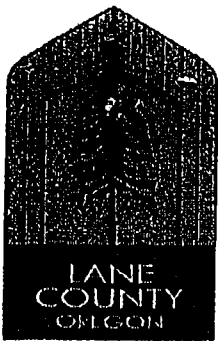
DATE: June 23, 2003
TO: Board of Property Tax Appeals, Chairs and Members
FROM: Marle Hoehne, Supervisor, Board of Property Tax Appeals
SUBJ: Reappointment to the Board of Property Tax Appeals

We are anticipating that the Board of County Commissioners will be making appointments for the Board of Property Tax Appeals in September of this year. As part of a previous board, you may wish to be considered for reappointment. Please indicate below your wishes in this regard. If you do wish to be considered, please return this sheet, along with a **completed** application (everyone who applies must thoroughly complete a *current* application), to me no later than **July 11, 2003**.

I wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.

I **DO NOT** wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.

Charles P. Selden
Signature



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

APPLICANT'S NAME AND CITY: KEN STEPHENS - EUGENE, OR.	DATE: 7-8-03
NAME OF ADVISORY COMMITTEE: BOARD OF PROPERTY TAX APPEALS FOR LANE COUNTY	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

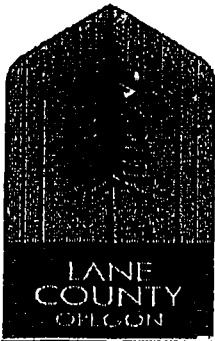
1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.) LICENSED REAL ESTATE AGENT FOR 15 YEARS IN CALIF... NO LONGER A LICENSED AGENT.
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make? TO PROVIDE PEOPLE WHO APPEAL A BETTER UNDERSTANDING OF HOW TAX VALUES ARE ARRIVED AT.
3. List the community concerns related to this committee that you would like to see addressed if you are appointed. THE OPINION OF MANY PEOPLE THAT PROPERTY TAX IS ARRIVED AT IN AN UNFAIR MANNER & THAT SUCH TAXES ARE BASED PRIMARILY ON THE TAXPAYERS WEALTH OR STANDING IN THE COMMUNITY.
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.) CURRENTLY WESTMINSTER PRESBYTERIAN CHURCH REPRESENTATIVE AT EUGENE MISSION.
5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.
6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?
No.
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)
 No Yes Specify:
8. How did you learn about this vacancy? Newspaper Word of mouth Other:
9. In which County Commissioner District do you reside? please check one:
 Unsure West Lane County Springfield South Eugene North Eugene East Lane County

The Board of Commissioners has adopted the following policy on reappointments:

a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.

b. The deadline for incumbent applications will be the same as the deadline for new applications.

* Unless waived by the Board.



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

JUL 10 2003 Page 2 of 2

Please Print

Name: STEPHENS KENNETH V.
(Last) (First)
Address: _____
(Street) (City) (Zip)

Home Phone: _____ How Long Have You Lived in Lane County? 10 Years 3 Months

Occupation: RETIRED Place of Employment: _____

Business Address: _____ Business Phone: _____

E-Mail Address: _____ Fax: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Lane County is required under state and federal guidelines to identify applicants by ethnicity, race, gender and age. Supplying this information will also assist Lane County in evaluating its Diversity Implementation Plan to achieve more diversity on its advisory committees. Providing this information will not adversely affect your opportunity to serve on this committee or board and this information is processed separately from the application. Completion of this section is entirely voluntary and remains confidential.

- Male
- African American
- Hispanic/Chicano/Latino
- Female
- European American
- Other: AMERICAN
- Asian American
- Native American
- Disability: *Type:

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? Yes No

Lane County does not discriminate against any person on the basis of race, color, national origin, gender, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Signature of Applicant Kenneth V Stephens

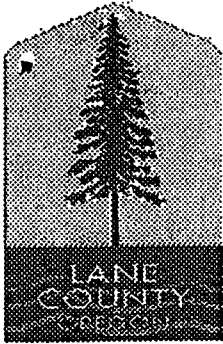
Date: 7-8-03

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION



APPLICANT'S NAME: <i>Jally (maryv) Smith</i>	DATE: <i>6/26/03</i>
NAME OF ADVISORY COMMITTEE: <i>Board of Property Tax Appeals</i>	PLEASE CHECK ONE: <input type="checkbox"/> New Applicant <input checked="" type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

see attached

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

5. Lane County is committed to serving the diverse interests of the community. If selected, how would you contribute to this effort?

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

Only this committee.

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

No Yes Specify:

8. How did you learn about this vacancy? Newspaper Word of mouth Other: *By letter*

9. In which County-Commissioner District do you reside? please check one:

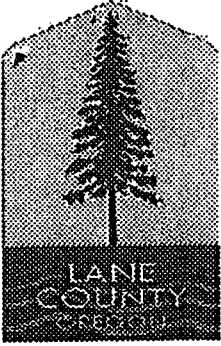
Unsure West Lane County Springfield South Eugene North Eugene East Lane County

The Board of Commissioners has adopted the following policy on reappointments:

a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.

b. The deadline for incumbent applications will be the same as the deadline for new applications.

Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION



Please Print

Name: Smith (Last) Sally (First)
Address: _____ (City) _____ (Zip) 7

Home Phone: _____ How Long Have You Lived in Lane County? 39 Years 7 Months

Occupation: Retired - Housing Administration Place of Employment: _____

Business Address: _____ Business Phone: _____

E-Mail Address _____ Fax: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Supplying this information will assist Lane County to evaluate whether appointments represent a broad cross section of the county. This is a matter of public record and is optional.

- | | | |
|--|--|---|
| <input type="checkbox"/> Male | <input checked="" type="checkbox"/> Female | <input type="checkbox"/> Asian American |
| <input type="checkbox"/> African American | <input type="checkbox"/> European American | <input type="checkbox"/> Native American |
| <input type="checkbox"/> Hispanic/Chicano/Latino | <input type="checkbox"/> Other: | <input type="checkbox"/> Disability: *Type: |
- *This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? Yes No

Lane County does not discriminate against any person on the basis of race, color, national origin, gender, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Signature of Applicant Sally Smith

Date: June 26, 2003

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

Sally Smith Application=BOPTA

1. I have received the required training and served on the board for one year (2003). I believe my service to the board, although limited in actual days, was satisfactory and I enjoyed the experience. I have learned how the committee works, the laws that govern it, and know the people who are involved in the process.
2. I want to make sure that people can speak to a representative body who understands and has concern for their situation. As a member of the committee this year I tried to ask fair and appropriate questions concerning the different cases being heard. I have a strong interest, both personal and professional, in housing issues and can use this knowledge to add insight and balance in the work of the committee.
3. My concerns are centered around the basic need for safe, decent, sanitary housing for all and the need to raise enough property tax to support the needs of the county. The disparity in need is too great and the procedures that allow for wide shifts in what people pay in property taxes is of concern. After one year on the committee I recognize that some people know the system quite well and tend to come back again and again. If appointed to the committee again I will continue to ask for facts that fit the situation and help us reach a fair decision..
4. In the way of housing-related credentials, I have several. I worked in the administration of University Housing for twenty years, both in family housing and the residence halls. I have been active in non-profit housing for families and seniors, and was instrumental in securing funding and building several housing projects for low and moderate income people. Early on, before this experience, I worked as a housing consultant doing housing market studies for a private firm in Eugene. I continue to be involved in my neighborhood organization and the LWV.
5. I am not sure if /how I add to diversity on this board. I am a woman with an interest in housing and in the process of taxing properties in Lane County. I hope to serve another term.



MEMORANDUM

DATE: June 23, 2003
TO: Board of Property Tax Appeals, Chairs and Members
FROM: Marle Hoehne, Supervisor, Board of Property Tax Appeals
SUBJ: Reappointment to the Board of Property Tax Appeals

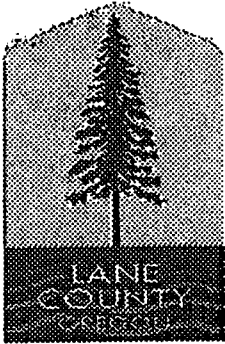
We are anticipating that the Board of County Commissioners will be making appointments for the Board of Property Tax Appeals in September of this year. As part of a previous board, you may wish to be considered for reappointment. Please indicate below your wishes in this regard. If you do wish to be considered, please return this sheet, along with a completed application (everyone who applies must thoroughly complete a *current* application), to me no later than July 11, 2003.

I wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.

I DO NOT wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.

Sally (mv) Smith
Signature

Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION



APPLICANT'S NAME: Robert Taylor	DATE: 6-26-2005
NAME OF ADVISORY COMMITTEE: Board of Property Tax Appeals	PLEASE CHECK ONE: <input type="checkbox"/> New Applicant <input checked="" type="checkbox"/> Application for Reappointment

- Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

HAVE BEEN ON BOPTA FOR A NUMBER OF YEARS
- Why do you want to become a member of this committee, and what specific contributions do you hope to make?

I LIKE THE JOB AND FEEL I CAN DO A GOOD JOB FOR THE COUNTY AS WELL AS THE PROPERTY OWNER
- List the community concerns related to this committee that you would like to see addressed if you are appointed.

SEEING THAT ANYONE WISHING TO APPEAL HAS A FAIR PROCESS TO DO SO.
- Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

SERVED ON BOPTA; ELECTIONS; CHH HSG Bd. StVinc. d' Paul
- Lane County is committed to serving the diverse interests of the community. If selected, how would you contribute to this effort?

TREATING ALL IN A FAIR & LIKE MANNER
- Are you currently serving on any Advisory Boards or Committees? If so, which ones?

NO EXCEPT FOR HOUSING BOARD - StVinc. d. Paul.
- Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

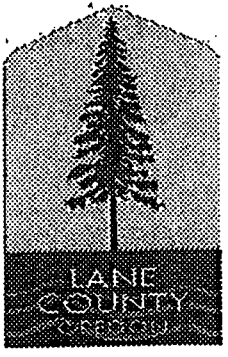
No Yes Specify:
- How did you learn about this vacancy? Newspaper Word of mouth Other:
- In which County Commissioner District do you reside? please check one:

Unsure West Lane County Springfield South Eugene North Eugene East Lane County

The Board of Commissioners has adopted the following policy on reappointments:

- Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.
- The deadline for incumbent applications will be the same as the deadline for new applications.

Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION



Please Print

Name: Taylor Robert
(Last) (First)
Address: _____ (Street) _____ (City) _____ (Zip)

Home Phone: _____ How Long Have You Lived in Lane County? 40 Years ___ Months

Occupation: Retired Place of Employment: _____

Business Address: _____ Business Phone: _____

E-Mail Address: _____ Fax: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Supplying this information will assist Lane County to evaluate whether appointments represent a broad cross section of the county. This is a matter of public record and is optional.

- Male
- Female
- African American
- European American
- Hispanic/Chicano/Latino
- Other:
- Asian American
- Native American
- Disability: *Type:

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? Yes No

Lane County does not discriminate against any person on the basis of race, color, national origin, gender, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Signature of Applicant Robert Taylor

Date: 6-26-2003

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

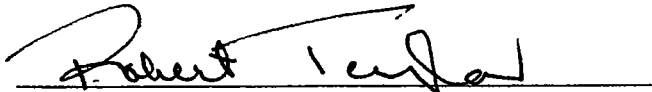


MEMORANDUM

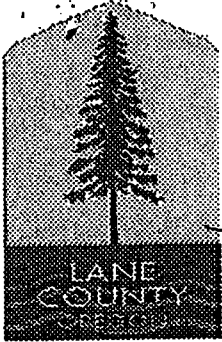
DATE: June 23, 2003
TO: Board of Property Tax Appeals, Chairs and Members
FROM: Marle Hoehne, Supervisor, Board of Property Tax Appeals
SUBJ: Reappointment to the Board of Property Tax Appeals

We are anticipating that the Board of County Commissioners will be making appointments for the Board of Property Tax Appeals in September of this year. As part of a previous board, you may wish to be considered for reappointment. Please indicate below your wishes in this regard. If you do wish to be considered, please return this sheet, along with a completed application (everyone who applies must thoroughly complete a *current* application), to me no later than July 11, 2003.

-
- I wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.
- I **DO NOT** wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.


Signature

Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION



APPLICANT'S NAME: <i>DONALD L. THOMAS</i>	DATE: <i>7-11-03</i>
NAME OF ADVISORY COMMITTEE: <i>BOARD OF PROPERTY TAX APPEALS</i>	PLEASE CHECK ONE: <input type="checkbox"/> New Applicant <input checked="" type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

Please see attached

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

Please see attached

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

See attached

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

See Attached

5. Lane County is committed to serving the diverse interests of the community. If selected, how would you contribute to this effort?

Act fairly and equitably. Carefully consider all relevant facts and particulars

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

*COMPPELL SENIOR CENTER Advisory
See attached for current non-governmental*

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

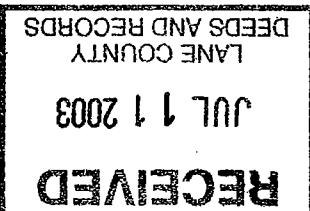
No Yes Specify:

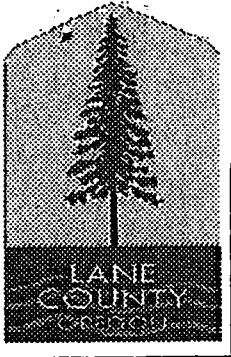
8. How did you learn about this vacancy? Newspaper Word of mouth Other:

9. In which County Commissioner District do you reside? please check one:

Unsure West Lane County Springfield South Eugene North Eugene East Lane County

The Board of Commissioners has adopted the following policy on reappointments:
a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.
b. The deadline for incumbent applications will be the same as the deadline for new applications.





Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

Please Print

Name: THOMAS DONALD
(Last) (First)
Address: _____
(Street) (City) (Zip)

Home Phone: _____ How Long Have You Lived in Lane County? 39 Years _____ Months

Occupation: RETIRED Place of Employment: _____

Business Address: N/A Business Phone: N/A

E-Mail Address: _____ Fax: N/A

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Supplying this information will assist Lane County to evaluate whether appointments represent a broad cross section of the county. This is a matter of public record and is optional.

- Male
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- Female
- European American
- Other
- Asian American
- Native American
- Disability: *Type:

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? Yes No

Lane County does not discriminate against any person on the basis of race, color, national origin, gender, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Signature of Applicant: [Signature]

Date: 7-11-03

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

Application for
Lane County Citizen Advisory Committees

1. - UofO Degree, B.S., 1960, Business and Economics
 - CPA (1960)
 - Oregon Sec. Of State, Division of Audits, 1960-64, Audited cities, counties, school districts, state agencies, and other political subdivisions
 - UofO Business Operations Management (1964-1995) Directed and supervised all Business Office functions, University Telephone services, University Mail Services, Risk Management
 - Real world public relations skills developed through University student contact, volunteering, and other activities should contribute positively to the Citizen appeal process.

2. Important for citizens to participate in and support governmental activities. My business background and extensive experience in understanding, interpreting and applying State laws, rules and regulations, and agency policies should be of value in reviewing and adjudicating property tax appeals. Hopefully, with wisdom.

3. Resolution of tax appeals in a fair, open, and consistent manner within the context of applicable laws and regulations. Properly balance individual rights and interests within established legal parameters.

4. - ULaneO Credit Union volunteer, 16 years, Currently Director
 - Campbell Senior Center Advisory Board (Second two year term)
 - Lane PERS Director (About ten years)
 - Willamette Chapter of Credit Unions, Four years,(Held all Offices including President)
 - Campbell Center Woodshop volunteer supervisor (Four years)
 - AARP Tax Aide for Low Income and Seniors (Five Years)
 - Credit Union Governmental Affairs Advocacy and Activities, local, state, national
 - Children's Miracle Network, Volunteer, Also Woodworking donations
 - American Diabetes Association volunteer, Eugene Planning Committee, Chair Sponsor and Walk Team Recruiting Committee




MEMORANDUM

DATE: June 23, 2003
TO: Board of Property Tax Appeals, Chairs and Members
FROM: Marle Hoehne, Supervisor, Board of Property Tax Appeals
SUBJ: Reappointment to the Board of Property Tax Appeals

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I wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.

I **DO NOT** wish to be considered for reappointment for the 2003-04 Board of Property Tax Appeals session.



Signature 7-11-03